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| \*Due to the necessary data retrieval and document preparation processes, the application processing time is approximately 3 working days. Please be aware of the duration when submitting your application.Application Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(mm/dd/yyyy) |
| Applicant’s Information |
| Name |  | □ Enrolled studentClass \_\_\_\_\_\_\_\_Student no. \_\_\_\_\_\_\_\_ |
| □ Graduate Graduated in \_\_\_\_\_\_\_\_(yyyy)Graduating class \_\_\_\_\_\_\_\_ (e.g. 56th)ID: |
| Date of Birth | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(mm/dd/yyyy) | Place of birth |  |
| Contact Numbers |  |
| Address |  |
| Applicant’s Signature | (If the applicant is a graduate, please provide a photocopy of the applicant’s ID card and household registration document.) | Relationship(If applicable) |  |
| Items | □ Certificate of enrollment | # of copies needed: \_\_\_\_\_ |
| □ Transcript | # of copies needed: \_\_\_\_\_ |
| □ Graduation grade | # of copies needed: \_\_\_\_\_ |
| □ Replacement of graduation certification | # of copies needed: \_\_\_\_\_ |
| □ For updating enrollment information, please attach a copy  of the household registration transcript and any relevant  supporting documents. | # of copies needed: \_\_\_\_\_ |
| □ Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | # of copies needed: \_\_\_\_\_ |
| Application purpose | □ Scholarship □ Test □ Contest □ Further study□ Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Receipt Confirmation (Signature):  | Date:  |

Tainan Municipal Cigu District Cigu Elementary School

Document Application Form

Section Staff: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Office Administrator: \_\_\_\_\_\_\_\_\_\_\_\_\_ Principal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_